



ANGLOPHONE WEST SCHOOL DISTRICT

**Fredericton High School**  
**300 Priestman St, Fredericton, E3B 6J8**  
**Parent School Support Committee – Meeting Minutes**  
**Date: March 30, 2026**  
**Location: Fredericton High School**  
**Time: 6:00PM**

<p><b>PSSC Members:</b> Pamela Kitchen (Vice-Chair) Jacqueline Reid (Secretary) Andrea Addison Moira Buyting Mark Taylor</p> <p><b>Guests:</b> Sarah Bamford - Vice Principal</p> <p><b>PSSC Member Regrets:</b> Katie Côté (Chair) Mika Solway Dave Carson SPR - Wellness and Phys Ed.</p>	<p><b>School Representation:</b> Derek Bradford (Teacher Representation)</p> <p><b>Principal:</b> Peter Batt</p> <p><b>DEC Representation:</b> Ruth Eden</p> <p><b>Student Rep:</b> Winter Daniels - absent</p>
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**Call to order:** We respectfully acknowledge the territory in which we gather is the unceded ancestral homeland of the Wulastukwey people.

**Approval of the agenda:**

- **Motion to approve:** Jacqueline Reid
- **Seconded:** Mark Taylor

**Approval of past meeting minutes:**

- Corrections needed before approval.

**Past Business:**

- Request for PSSC support in 2027 Teacher/Staff Appreciation week

**Principal's Report: Peter Batt**

- Refer to the attached PSSC – Principal's Report – Mar. 30, 2026

**Teacher's report: Derek Bradford**

- Presented a slideshow of assorted class highlights
  - Agriculture 110

- Eggs to Chick program – the eggs are due to hatch on March 31
- Hydroponics and seed starting
- New Beginnings
  - Mini Libraries for Kids programs – provides mini libraries of books to newcomer families.
- FHS Great Canadian Geography Challenge
- FHS Heritage Fair will be held next month

**Student report: Winter Daniels - absent**

**DEC report: Ruth Eden**

- Wallace Carr was elected the temporary chair and Sabrina Bradford was elected the temporary vice-chair.
- The DEC elections will take place in May.
- The Healthy Learner policy was discussed.
- The Department of Education will only cover this year's deficit and the budget for the EA's will be capped next year. No further budget cuts have been discussed yet. The under utilized schools are still being looked at.

**School Improvement Plan:**

- Dave Carson - SPR for Wellness and Phys. Ed. - Absent
  - Will be rescheduled for the May PSSC meeting.
- Sara Bamford, VP (Surnames G-K letter range)
  - Administrative Responsibilities:
    - English Language Arts
    - School Counselling
    - Third Party Support Staff
    - Data Analysis & Communication
    - Instructional Leadership
    - Teacher Performance Assessments
    - Student Fees (surname) and Course Fees (departments)
  - Committees:
    - Joint Health and Safety
    - Professional Learning Committee
    - Large ESST (Grade 10)
    - High School Renewal / Holistic Curriculum
  - Coordination of:
    - AEI Students
    - SCR
    - Small ESST (G-K surnames)
    - Student Interns
    - Harvey's Studios Liaison & Photo Ids
    - New Teacher Orientation
    - Teacher Performance Assessments
    - Post-Grads
    - Staff Handbook

- Threat Assessment (surname)
- External Assessments:
  - ELPA
- Graduation:
  - Cap & Gowns
  - Diploma Covers
  - Grad Fees (surnames)
  - Small Black F Awards

**Adjournment: 7:13pm**

**Date of Next Meetings:** April 27, 2026 at 6 p.m.

## **PSSC – Principal’s Report – Mar. 30, 2026**

- The course selection process for 2026-27 is well underway...
  - Course selection occurred prior to March Break.
  - Course selection verification happened on Mar. 16th
  - Any final student changes were discussed with the appropriate school counsellor the week of Mar. 23<sup>rd</sup>-27<sup>th</sup>
  - The timetable will be constructed beginning the week of Mar. 30<sup>th</sup> (930+ sections!)
- The school has been working with the ASDW Facilities team to discuss work that will be undertaken over the summer months.
- Meetings have commenced around Graduation for June, 2026. Information has been uploaded on the FHS website and will continue to be updated in the weeks ahead. The contact for all things graduation is Laurie Pearson, Vice-Principal. We look forward to welcoming all graduates and their friends & families to the building on June 18<sup>th</sup>! Note as well: Prom will be held at the UNB Student Union building on June 16<sup>th</sup> & Safe Grad will be held at the school after prom (late evening of June 16<sup>th</sup>...and overnight into June 17<sup>th</sup>). Nominations forms for Class Valedictorian went out on March 23<sup>rd</sup> and are due by May 4<sup>th</sup>.
- Conversations have started around the broad school goal for the 2026-27 school year, which will focus on Classroom Environment.
- School staff continue to support EECD’s Standard Protocol for Chronic Absenteeism: with check-in phone calls occurring when certain unexcused absence thresholds are met; referrals to ESS teams at subsequent thresholds; and programming considerations/ESS level support conversations occurring at additional thresholds. In addition, attendance letters were mailed out to impacted students/families earlier in March, and will be sent out again in early May, as required.
- The school-based PL Committee met earlier in March and determined that the focus for staff PL on the afternoon of April 2<sup>nd</sup> will be to examine various data sets to see how they support/detract from the current departmental goals that are tied to the broad school goal of Planning & Preparation. In addition, staff will look to flag indicators that will support next year’s broad school focus on Classroom Environment.
- The school has commenced the creation of a “FHS Teacher Resource Binder.” This binder - a living document set - will include things like the Staff Handbook, Student Handbook, a list of Universal Accommodations, information on how to submit ESS referrals and behavior referrals, key components in the creation of PLP goals and reporting, etc. In addition, there will be various resources that are connected to the big ideas we will consider from Sept. 2025-June 2030: Planning & Preparation (2025-26); Classroom Environment (2026-27); Instruction & Assessment (2027-2029); Professional Conduct (2029-2030). We are currently working with staff, through the support of the SPRs, to gather feedback on the

one-page resource that has been created for staff highlighting professional responsibilities and expectations related to Planning & Preparation.

- The Semester II opening of the FHS Art Gallery occurred on March 11<sup>th</sup>, after school. Stop in to see the work if you have the chance – as always, there are some incredible pieces of student work on display.
- Various projects remain on the go:
  - Exterior signage for the property was delivered in early March and will be installed in the weeks to come.
- Upcoming Date:
  - March 25<sup>th</sup>: Parent/Teacher Interview booking times available
  - March 30<sup>th</sup>: Q3 Report cards issued (semester II mid-term report cards)
  - April 1<sup>st</sup>: Parent Teacher Interviews (evening – 5:30-7:30)
  - April 2<sup>nd</sup>: Parent Teacher Interviews (morning – 8:30-11:30); Staff PL (afternoon)...no school for students
  - April 3<sup>rd</sup>: Good Friday...school is closed.
  - April 6<sup>th</sup>: Easter Monday...school is closed.
  - April 22<sup>nd</sup>: Culture Day.